Add an Additional License in CE Broker Scribe



1 Login to your account at <u>www.cebroker.com</u>	
2 Click the drop down arrow next to your visible	e license number
	broker
Complete your audit Complete your audit of license U999999999 for cycle endir	ng on 11/30/2024 by 08/28/2024
Physician	
License Texas U9999999	Ð
OVERVIEW TRANSCRIPT	
COMPLIANCE STATUS	License details
Complete	State Texas

3 Click "ADD A NEW LICENSE/CERTIFICATE"

F	Physician			
	- License Texas U999999999 ▼			\oplus
	MY LICENSE(S) / CERTIFICATE(S)			
OVERVIEV	Physician Texas U99999999			
	ADD A NEW LICENSE/CERTIFICATE			
COMPLIANCE	STATUS		License deta	ils
Complete		$\overline{}$	State	Texas
requireme	nts for this cycle.		License #	U99999999
	View my Transcript $ ightarrow$		CE Cycle	11/21/2023 - 11/30/202

4 Click "Select a location..."

ſ				Ĕ
Comp	Add License		×	>
vsici	Add	new license/certificate		
nse — as L		Select a location		🕀 Report CE
		Profession Please, select first a state.		
RAN!		License/Certificate number EX: RN99999999		
US		Add license/certificate		
e				

Made with Scribe - https://scribehow.com

5 Select the State of your additional license



6 Click "Select a profession..."

Complete your audit Comp	Add License	×		
	Add new license/certificate			
Texas L	Profession Select a profession		(+)	Repor
OVERVIEW TRANS	License/Certificate number EX: RN9999999			_
COMPLIANCE STATUS	Add license/certificate			
Complete	State Texas			
Great job! It looks like requirements for this	you completed your cycle.			

7 Select your profession

OVERVIEW TRANS	Hearing Aid Specialist	
	Licensed Acupuncturist	
COMPLIANCE STATUS	Licensed Clinical Social Worker	
Complete	Licensed Marriage and Family Therapist	
Great job! It looks like you completed you	Licensed Mental Health Counselor	
requirements for this cycle.	Licensed Midwife	19999
View my Transarint A	Licensed Practical Nurse	
	Limited License Psychologist	/2023 - 11/30/2024
	Massage Therapist	
Course history	Medical Doctor	
COURSES ADDITIONAL OPTIONS REM	Medical Doctor Faculty Certificate	
	Medical Doctor Limited License	

8 Click the "ex: RN99999999" field.

Ac Physici		se/certific	ate		
- License Texas L	Florida	•		÷	Report C
	Profession Medical Doctor	•			
OVERVIEW TRANS	License/Certificate numb EX: RN999999999	per		_	_
COMPLIANCE STATUS	Add license/c	ertificate			
Complete		State	TEXAS		
Great job! It looks like you completed y requirements for this cycle.	rour	License #	U99999999		
View my Transcript -)					

9 Enter your additional license number and Select "Add license/certificate"

License — Texas L	Location Florida	•		÷	Report Cl
	Profession Medical Doctor	•			
DVERVIEW TRANS	License/Certificate numbe ME88888888	er		_	
OMPLIANCE STATUS	Add license/ce	rtificate			
Complete		State	TEXAS		
Freat job! It looks like you completed you equirements for this cycle.	ur 🕐	License #	U99999999		
View my Transcript →		CE Cycle	11/21/2023 - 11/3	30/202	24

10 You will then be taken back to your home page

≡	cebroker By Propelus				
Complete your audit Complete your audit of li	icense U99999999 for cycle ending	on 11/30/2024 by 08/28	3/2024		
Physician				_	
License Texas U99999999				÷	Re
OVERVIEW TRANSCRIPT					
COMPLIANCE STATUS		License deta	ails		
Complete		State	Texas		

11 To view the additional license Click the drop down arrow next to your visible license number.

	Physician				
	- License Texas U999999999 →			\oplus	Re
	MY LICENSE(S) / CERTIFICATE(S)				
OVERVIEW	Physician Texas U99999999				
COMPLIANC	Medical Doctor Florida ME88888888888888888888888888888888888	ing	License detai	ls	
Comp	ADD A NEW LICENSE/CERTIFIC/		State	Texas	
Great Job! requireme	It looks like you completed you ents for this cycle.	r	License #	U99999999	
	View my Transcript →		CE Cycle	11/21/2023 - 11/30/2024	ł

When submitting CE/CME credits to CE Broker please ensure that you upload them to Every License Profile that they are applicable to. In CE Broker the credits will not automatically apply to all of your licenses. So for example if you hold a Texas Medical License and a Florida Medical License and you attend a conference, you would have to submit this information to both your Texas and Florida profiles.