



**TEXAS BOARD OF RESPIRATORY CARE**  
**BOARD MEETING MINUTES**  
September 21<sup>st</sup>, 2023

The meeting was called to order Thursday, September 21, 2023, at 9:04 a.m. by Latana T. Jackson, RCP, Presiding Officer. Other board members present were Debra E. Patrick, RCP, Secretary/Treasurer Samuel L. Brown, Jr.; Timothy R. Chappell, M.D; Shad J. Pellizzari, RCP (*joined at 9:22 am*); Kandace D. Pool. and Sonja K. Sanderson. Not present was Sam G. Marshall, Ph.D., RCP, Assistant Presiding Officer; and Hammad N. Qureshi, M.D. Staff members present were Chris Palazola, Director of Operations; Scott Freshour, J.D., General Counsel; Robert Bredt, M.D., Medical Director; and various other board staff.

**Agenda Item #2, Board Member Report.** Nothing to report.

**Agenda Item #3, Executive Director's Report.**

**Budget Update** Joey Estrada, CFO, gave an update on the budget through the end of FY2023 and the start of FY2024.

**Internal Audit Update** Mr. Palazola gave an update on the findings of the Internal Audit.

**Legislative Update** Mr. Palazola gave an update on the recent Legislative Session.

**Agenda Item #4, Medical Director's Report.** Dr. Bredt gave an update on the changes to the Expert Panelists process.

**Agenda Item #5, Consideration, and possible action regarding Pending Litigation.** Mr. Freshour gave an update on pending litigation.

**Agenda Item #6, Texas Physician Health Program (TXPHP)**

**A. Discussion, recommendation, and possible action regarding referrals.**

There were none.

**B. Report on Emergent Referrals.**

There was one emergent referral. This was a report only and no action was necessary.

**C. Other discussion items.** A TXPHP Program Activity Report and Drug Screening Quarterly Report was provided.

**Agenda Item #7, Discussion, recommendation, and possible action regarding applicants appearing concerning eligibility.** There were none.

**Agenda Item 8, Discussion, recommendation, and possible action regarding proposed orders offered by the Executive Director.** There were none.

**Agenda Item #9, Report and discussion regarding the Investigation, Litigation, and Compliance Departments.**

**A. Enforcement Activity Report.** Mr. Palazola gave a report on Enforcement Activity.



- B. Warning Letters Report.** Mr. Palazola gave a report on Warning Letters.
- C. Criminal Case Review Report.** Mr. Palazola gave a report on Criminal Case Review.
- D. Report Regarding Cases Over One Year.** Mr. Palazola gave a report on Cases Over One Year.
- E. Report Temporary Suspensions.** There were none.
- F. Report Request Rehearing.** There were none.

There were no items for Agenda Items #10-12.

**Agenda Item #13, Cases Recommended for Dismissal.** After discussion, Ms. Pool moved, Dr. Chappell seconded, and the motion passed to dismiss cases assigned to Ms. Pool.

**Ms. Sanderson moved, Ms. Pool seconded, and the motion passed to dismiss cases assigned to Ms. Sanderson.**

There were no items for Agenda Items #14-16.

**Agenda Item #17, Discussion, recommendation, and possible action regarding Modification/Termination Requests.** After consideration, Ms. Patrick moved, Ms. Pool seconded, and the motion passed to approve the Modification/Termination Requests for Kevin Steward, RCP.

**Agenda Item #18, Discussion, recommendation, and possible action regarding Agreed Orders.** After discussion, Ms. Patrick moved, Mr. Brown seconded, and the motion passed to approve the Agreed Orders for Lorie Chambers, RCP and Skyler Rudd, RCP.

**Agenda Item #19, Discussion, recommendation, and possible action regarding Remedial Plans.** After discussion, Ms. Patrick moved, Mr. Brown seconded, and the motion passed to approve the Remedial Plans for Daniel Baker, RCP; Jon Beamon, RCP; and Tracey Tyson, RCP.

There were no items for Agenda Items #20-28.

**Agenda Item #29, Open forum for public comments.** No one made public comments.

**Agenda Item #30, Consideration and Approval of the June 22, 2023, Respiratory Care Board Meeting Minutes.** After consideration, Mr. Brown moved, Dr. Chappell seconded, and the motion passed to approve the June 22, 2023, Respiratory Care Board meeting minutes.

**Agenda Item #31, Adjourn.** There being no further items, Ms. Patrick moved, Mr. Brown seconded, and the motion passed to adjourn the meeting at 9:36 a.m.