

TEXAS MEDICAL BOARD
EXECUTIVE COMMITTEE
OCTOBER 5, 2006

The meeting was called to order at 9:22 a.m. by Board President, Roberta Kalafut, D.O. Committee members present were Eddie J. Miles, Jr., Keith E. Miller, M.D.; John W. Pate, Jr., M.D.; and Larry Price, D.O. Other Board members present were Lawrence L. Anderson, M.D.; Julie Attebury; Jose M. Benavides, M.D.; Patricia S. Blackwell; Manuel G. Guajardo, M.D.; Charles E. Oswalt, M.D.; Elvira Pascua-Lim, M.D.; Annette P. Raggette; Timothy J. Turner; Irvin E. Zeitler, Jr., D.O. Staff present were Donald W. Patrick, M.D., J.D., Executive Director; Michele Shackelford, J.D., General Counsel; Jane McFarland, Chief of Staff; Robert D. Simpson, Assistant General Counsel; and various other staff.

Agenda item #2, Discussion, recommendation and possible action regarding Internal Audit. Ms. McFarland and Megan Goode, Program Specialist, gave a report of the fiscal year 2006 Internal Audit by Rupert & Associates. After review and discussion, **Dr. Price moved, Dr. Miller seconded, and the motion passed to accept the 2006 Internal Audit by Rupert & Associates, as presented.**

Agenda item #3, Report and recommendations from the Executive Management Team. Dr. Patrick gave a brief summary of his meetings with the Texas Medical Association Physician Health and Rehabilitation Committee and the Physician Advocacy Committee. Dr. Patrick gave a brief report of the Peer Review hearing with the Legislature in which concerns of the Medical Board were presented. Dr. Patrick presented a new report format for executive management reports to the Executive Committee.

Dr. Price moved, Dr. Miller seconded, and the motion passed to go in to executive session at 9:37 a.m. for private consultation and advice of counsel with respect to legal matters under the authority of the Open Meetings Act, Government Code 551.071. Open session resumed at 10:24 a.m. and it was announced that no action was taken during Executive Session. A certified agenda was made.

Agenda item #4, Discussion, recommendation and possible action regarding proposed policy regarding the division of responsibilities of the board and the agency staff. Ms. Shackelford presented a draft of a proposed policy regarding division of responsibilities between Board and Staff. After discussion, **Dr. Pate moved, Mr. Miles seconded, and the motion passed to adopt the proposed Policy re Guidelines for Division of Responsibilities between Board and Staff, as distributed.**

Agenda item #5, Discussion regarding personnel matters. Dr. Patrick discussed key personnel changes in the Litigation Department and Central Administration.

There being no further items the meeting was adjourned at 10:25 a.m.